



CANCELLATION & REFUND POLICY

Audire Academy of Arts • Tuition, Cancellations, Credits & Refunds

Effective Date: _____

1. PURPOSE

This Cancellation & Refund Policy explains the circumstances under which student cancellations, requests for refunds, reductions, credits, or rescheduling may be considered. By enrolling in an Audire program, the student and/or parent or legal guardian agrees to this policy.

2. MONTHLY TUITION

For monthly programs, tuition generally reserves the student's place in the program for the applicable enrollment period. Monthly tuition is generally non-refundable once the applicable enrollment period has begun, except where this policy, Audire's written approval, or applicable law provides otherwise.

3. STUDENT CANCELLATION BEFORE THE PROGRAM BEGINS

If a student cancels before the applicable program or enrollment period begins, Audire may provide a refund or credit according to the following guidelines: more than 7 days before the start date — a refund may be issued, less any non-refundable fees; 7 days or fewer before the start date — Audire may provide a partial refund or account credit at its discretion; after the program has begun — refunds are generally not provided for unused portions of tuition.

4. STUDENT ABSENCES

Missing a scheduled class does not automatically entitle the student to a refund or tuition reduction. Make-up sessions, where offered, are subject to instructor availability, scheduling, and Academy approval.

5. ILLNESS OR EMERGENCY

If a student is unable to attend because of a significant illness or emergency, the parent/guardian or student should contact Audire as soon as reasonably possible. Audire may, at its discretion, offer a make-up session, credit, rescheduled session, or other accommodation. Documentation may be requested where appropriate.

6. AUDIRE-CANCELLED CLASSES

If Audire cancels a scheduled class or session and cannot provide the promised instruction through a reasonable alternative, Audire may provide a make-up session, credit, refund, or other reasonable resolution, as appropriate to the circumstances.

7. INSTRUCTOR ABSENCE

If an instructor is unavailable, Audire may provide a substitute instructor, reschedule the class, provide another reasonable solution, or issue a credit/refund where appropriate.

8. SEVERE WEATHER, EMERGENCIES & UNFORESEEN EVENTS

Audire may cancel, postpone, relocate, or modify classes due to severe weather, emergencies, government directives, power or telecommunications disruptions, facility issues, or other circumstances beyond reasonable control. Where possible, Audire will seek to provide a make-up, rescheduled session, credit, or other reasonable solution.

9. WITHDRAWAL FROM A MONTHLY PROGRAM

A student wishing to discontinue a monthly program should notify Audire before the next billing period whenever possible. Once a new billing period has begun, the applicable tuition may remain due unless Audire approves an exception or applicable law requires otherwise.

10. RECURRING PAYMENTS

For monthly or subscription-based payments, the student/parent is responsible for monitoring the payment method and providing current information. Cancellation of a payment method does not automatically cancel enrollment or outstanding obligations. Cancellation of a recurring payment does not erase an outstanding balance.

11. REFUND PROCESSING

Approved refunds will generally be returned using the original payment method where reasonably possible. Processing time may depend on the payment provider or financial institution. Audire may deduct applicable non-refundable fees or amounts lawfully owed before issuing a refund.

12. NO TRANSFER WITHOUT APPROVAL

Enrollment and reserved spaces may not be transferred to another student without prior approval from Audire. Credits issued to a student generally cannot be exchanged for cash unless otherwise required by applicable law.

13. EXCEPTIONAL CIRCUMSTANCES

Audire understands that circumstances may arise that are not addressed directly by this policy. Audire may review documented exceptional circumstances and may offer a reasonable accommodation when appropriate. Any exception is discretionary and does not establish an ongoing entitlement to the same accommodation in future situations.

14. DISPUTES REGARDING REFUNDS

Questions or disputes concerning payments, cancellations, refunds, or tuition should first be directed to Audire Academy of Arts so that the matter can be reviewed and resolved where possible. Nothing in this policy limits rights or remedies that cannot legally be waived under applicable law.

15. POLICY CHANGES

Audire may update this policy from time to time. Changes will apply to future registrations and enrollment periods unless otherwise required by law or expressly communicated.

16. ACKNOWLEDGMENT

Enrollment in an Audire Academy of Arts program confirms that the student and/or parent or legal guardian has reviewed, understands, and agrees to this Cancellation & Refund Policy.